



**APPLICATION FOR VOLUNTEER SERVICE ON TOWN OF CHAPIN  
BOARDS, COMMISSIONS, OR COMMITTEES**

Please completely fill out the information below for Town of Chapin staff. Applications may be followed with an interview. The Town of Chapin will retain applications and contact applicants when positions become upon to confirm willingness and availability to serve. If one desires to no longer be considered please notify Town of Chapin staff.

**NAME:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

**TELEPHONE (PRIMARY):** \_\_\_\_\_

**TELEPHONE (SECONDARY):** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**EDUCATION:** \_\_\_\_\_

**PROFESSIONAL BACKGROUND:** \_\_\_\_\_

**EXPERIENCE SERVING ON BOARDS:** \_\_\_\_\_

**REASONS FOR VOLUNTEERING:** \_\_\_\_\_

**QUALIFICATION TO SERVE:** \_\_\_\_\_

**BODIES WILLING TO SERVE ON: CHECK ALL THAT APPLY**

- |                            |                          |
|----------------------------|--------------------------|
| ARCHITECTURAL REVIEW BOARD | <input type="checkbox"/> |
| BOARD OF ZONING APPEALS    | <input type="checkbox"/> |
| PLANNING COMMISSION        | <input type="checkbox"/> |
| OTHER COMMITTEES           | <input type="checkbox"/> |

**PRESENTLY SERVE ON ANY BOARDS:** \_\_\_\_\_

**ANY OTHER INFORMATION YOU WISH TO PROVIDE:** \_\_\_\_\_



**CONFLICT OF INTEREST POLICY**

It is the policy of Town of Chapin to require disclosure of any personal or financial interest that may be influenced by decisions of the Board, Commission, or Committee for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Town support staff shall be notified of any change on an annual basis and members of all Board, Commission, or Committee shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Board, Commission, or Committee affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board, Commission, or Committee, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of a Town of Chapin Board, Commission, or Committee?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
STAFF USE ONLY:

\_\_\_\_\_  
Received Date: