

PLANNING COMMISSION WORK SESSION MINUTES

Tuesday November 1, 2022
3:00 P.M.

Town Hall

Members Present: Member Caleb Pozsik, Member Yvonne Hudson, Vice Chair Charlie Banks, Chair Rae Davis

Members Absent: Member William Lynch

Staff Present: Planning & Zoning Manager Kevin Singletary, Town Administrator Nicholle Burroughs

Call to Order: Chair Davis called the meeting to order at 3:10 p.m., determined there was not a quorum, and confirmed the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Discussion: Mr. Singletary gave a brief synopsis of the capital investment list process and explained that the list before the Planning Commission (PC) was a compilation of comments by PC members from the Town of Chapin comprehensive plan as well as a previous list created by the PC. This list is an effort add, remove, and finalize priorities that the PC wishes to send to council approval. Mr. Singletary then explained that this list would give Council the tool moving forward to identify how to allocate funds. Administrator Burroughs also noted that this will be a working document that can be updated as the year goes on when funding becomes available for these priorities. Throughout the discussion, PC members identified changes to the items on list, changed priorities of projects based on what they felt was more important (ex: development of a downtown master plan, housing study, annexation strategy, acquire property to develop former school property,) versus what they felt was a lower priority, identified the capital investments desired, added items to the list, and removed items.

Open discussion for PC and Staff:

Mr. Singletary noted that the second public engagement session for the unified zoning and development ordinance will be held on November 3, 2022 from 4:00 p.m. to 6:30 p.m. and encouraged the PC members to attend.

Adjournment: The meeting was adjourned at 4:21 p.m.

PC APPROVED (Date): _____

Rae Davis, PC Vice Chairman

ATTEST: _____
Shannon Bowers, Town Clerk