

PLANNING COMMISSION WORK SESSION MINUTES

Tuesday October 4, 2022
3:00 P.M.

Town Hall

Members Present: Member Caleb Pozsik and Member Yvonne Hudson

Members Absent: Chair Rae Davis, Vice Chair Charlie Banks, Member William Lynch

Staff Present: Planning & Zoning Manager Kevin Singletary, Public Affairs Director Nicholle Burroughs, and Town Clerk Shannon Bowers

Call to Order: Member Pozsik called the meeting to order at 3:10 p.m., determined there was not a quorum, and Town Clerk Bowers confirmed the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Discussion: Mr. Singletary explained the status of the capital investment list. He combined a previous version of the capital improvements list with the last list discussed by the Planning Commission (PC) and asked the PC to review the list and prioritize the projects. Director Burroughs stated that projects needed to place in a defined investments category for council to use as resource in order to appropriate funds. She also noted if projects come up over time, they can be added or removed. She noted that this list needs to be established and updated at least on a yearly basis, but ideally on a bi-annual basis. Mr. Singletary then explained the updates to the list including categories for projects and status. They then discussed listed items and their priorities (high, medium, low). Throughout the discussion, PC members identified changes to the items on list to identify the capital investments desired, added items to the list, or removed items. Several items were identified as strategies to hold for future discussions on the development of the capital investments list. Staff directed PC members to continue looking over this information and have this list completed by next months' meeting.

Open discussion for PC and Staff:

Mr. Singletary noted that the public engagement session for the unified zoning and development ordinance will be held on October 20, 2022 from noon to 6:00 p.m. and encouraged the PC members to attend. He also informed the PC members of a continuing education session potentially on October 26 or 27, and to get back with him on a preferred date. He also noted that the next unified zoning and development ordinance committee meeting has been moved to October 27, 2022 at 2:00 p.m.

Adjournment: The meeting was adjourned at 4:15 p.m.

PC APPROVED (Date): _____ November 1, 2022