

**CHAPIN TOWN COUNCIL  
SPECIAL CALLED MEETING MINUTES**

**Thursday June 29, 2023  
4:00 p.m.**

**Council Chambers**

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**Members Present:** Mayor Al Koon, Mayor Pro Tem Mike Clonts, Council Member Gregg White, Council Member Vicky Shealy (arrived at 4:15 p.m.).

**Members Absent:** Council Member Leland Teal

**Staff Present:** Town Administrator Nicholle Burroughs, Director of Finance Laura Culler, Director of Utilities Karalyn Miskie, Deputy Director of Utilities Rick Bryan

**Call to Order:** Mayor Koon called the meeting to order at 4:03 p.m. Mayor Koon then determined there was a quorum and acknowledged the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

**Presentation**

**Wastewater Lagoon abandonment project:** Deputy Director Bryan presented council with information on the wastewater lagoon abandonment project. The Department of Health and Environmental Control (DHEC) regulates the process of closing a wastewater lagoon when a new wastewater treatment facility becomes operational. The closeout on the old lagoon was originally scheduled for August of 2020. Deputy Director Bryan noted at the time, converting the lagoon to an equalization basin was more economical, and included the construction of a new basin and closing out the lagoon. A \$500,000 Rural Infrastructure Authority grant was awarded to the Town in 2021, but this project had construction, DHEC, and Lexington County permit delays. In 2022, Deputy Director Bryan and Mr. Andy Metts pursued onsite sludge removal, and in 2023, DHEC approved the plan for onsite removal.

Deputy Director Bryan stated that the old lagoon has been drained for sludge evaluation. The utility department bid the project, and construction costs include the cost of sludge removal. The lowest bid came from Williams Infrastructure, LLC and will remove buildings, concrete, aerators, etc., create a new berm to finish out, sludge will be pushed down to reduce volume before removal. There is the potential to use the sludge on town owned property next to the waste water treatment plant for agricultural uses, but they will not know until the sludge can be evaluated. Deputy Director Bryan noted that the construction must be completed first, before the sludge can be removed.

**Action Items**

**Request for Action: Selection of recommended bidder for wastewater lagoon abandonment project:** Council Member White moved to enter executive session to discuss negotiations incident to proposed contractual arrangements for the wastewater lagoon abandonment project, pursuant to SC Code, Section 30-4-70 (a)(2). Council Member Shealy seconded the motion. Council entered executive session at 4:42 p.m.

Mayor Pro Tem Clonts moved to return to regular session. Council Member White seconded the motion. Council resumed regular session at 5:05 p.m.

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Mayor Pro Tem Clonts moved to approve staff enter contract negotiations with Williams Infrastructure, LLC for the wastewater abandonment project. Council Member Shealy seconded the motion. No further discussion, motion passed unanimously.

Mayor Al Koon: Yes  
Mayor Pro Tem Mike Clonts: Yes  
Council Member Gregg White: Yes  
Council Member Vicky Shealy: Yes

### **Ordinances**

**1<sup>st</sup> reading: Ordinance amending Operating and Utility Department Fund Budget for FY 2023 to provide appropriation of funds for the wastewater lagoon closeout:** Council Member White motioned to approve the 1<sup>st</sup> reading amending the operating and utility department fund budget for FY 2023 to provide appropriation of funds for the wastewater lagoon closeout. Council Member Shealy seconded the motion. No further discussion, motion passed unanimously.

Mayor Al Koon: Yes  
Mayor Pro Tem Mike Clonts: Yes  
Council Member Gregg White: Yes  
Council Member Vicky Shealy: Yes

### **Executive Session**

Council Member White moved to go into executive session to discuss negotiations incident to a proposed contractual arrangement related to the Administrator Contract, pursuant to SC Code 30-4-70 (a)(2) Council Member Shealy seconded the motion. Council entered executive session at 5:08 p.m.

Mayor Pro Tem Clonts moved to return to regular session. Council Member White seconded the motion. Council resumed regular session at 5:31 p.m.

**Adjournment:** Mayor Pro Tem Clonts made a motion to adjourn the meeting. Council Member White seconded the motion. Meeting was adjourned at 5:32 p.m.

COUNCIL APPROVED: July 18, 2023