

**CHAPIN TOWN COUNCIL
SPECIAL CALLED MEETING AGENDA
Council Chambers, Chapin Town Hall
June 29, 2023
4:00 p.m.**

Call to Order and Determine Quorum

Statement of Freedom of Information Act Compliance

Presentation

1. Wastewater lagoon abandonment project

Action Items

2. **Request for Action:** Selection of recommended bidder for wastewater lagoon abandonment project
 - a. ***Executive Session:*** Discussion of negotiations incident to proposed contractual arrangements pursuant to SC Code, Section 30-4-70 (a)(2)
Note: Upon returning from executive session, council may take action on matters discussed in executive session

Ordinances

3. **1st reading:** Ordinance amending Operating and Utility Department Fund Budget for FY 2023 to provide appropriation of funds for the wastewater lagoon closeout

Executive Session

4. Administrator Contract: Discussion of negotiations incident to proposed contractual arrangements pursuant to SC Code, Section 30-4-70 (a)(2)
Note: Upon returning from executive session, council may take action on matters discussed in executive session

Adjourn

Chapin Town Council Request for Action

Date History: Town Council:
June 29, 2023

To: Chapin Town Council

From: Karalyn Miskie, Utility Director

Subject: WWTP Lagoon abandonment/EQ Basin Construction Contract

Action Requested: It is requested by staff that Council approve entering into contract negotiations with Williams Infrastructure, for the abandonment of the Town's old wastewater treatment lagoon and the construction of a new equalization basin to serve the new WWTP.

Background / Discussion

Issuance of the 2018 wastewater discharge permit was contingent on and included a Schedule of Compliance to upgrade the Town of Chapin treatment facility to meet more stringent discharge limits. SCDHEC approval of our construction permit to build our new WWTP required the abandonment of the old wastewater lagoon before August 1, 2020. The Utility Department staff and the engineer on the project have diligently worked with SCDHEC to continue moving the project forward but a host of delays were encountered. We are ready to award a construction contract to accomplish this work and complete our overdue Compliance Schedule.

Financial Impact

Grant funds were applied for to help offset the costs of this upgrade. SC-RIA approved a \$500,000 grant for the construction of this project. Including requested extensions, RIA has set May 2024 as the deadline to receive these funds. Reimbursement is contingent on having construction invoices. SCDHEC has also allowed us extensions to our compliance schedule based on our on-going actions to accomplish this directive. Delaying this project further could result in losing the grant and subject the Town to possible DHEC fines for non-compliance. Town staff and the engineer met with several contractors on site and four (4) bids were received May 2, 2023. The following are the bid results:

CONTRACTOR	BID PRICE
WILLIAMS INFRASTRUCTURE, LLC	\$1,673,875.00
CONTRACTOR SERVICES OF KERSHAW, LLC	\$2,475,812.48
NORTH AMERICAN CONSTRUCTION COMPANY	\$2,899,732.00
CONDER CONSTRUCTION, INC	\$2,971,310.00

Approved _____

Date _____

Based on the bid information above, it is recommended to enter into contract negotiations with Williams Infrastructure, LLC.

Alternatives

1. Authorize staff to enter into contract negotiations with Williams Infrastructure.
2. Authorize staff to enter into contract negotiations with an alternate contractor.
3. Do nothing.

Recommendation

It is recommended that Council authorize staff to enter into contract negotiations with Williams Infrastructure, LLC.

DRAFT

Approved _____

Date _____

**TOWN OF CHAPIN
SOUTH CAROLINA**

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE GENERAL OPERATING AND UTILITY DEPARTMENT FUND BUDGET FOR THE TOWN OF CHAPIN, SOUTH CAROLINA FOR THE FISCAL YEAR JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, FOR THE PURPOSE OF PROVIDING APPROPRIATION FOR THE WASTEWATER LAGOON CLOSEOUT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council passed and approved ordinance number 017-011-2022 dated November 15, 2022, adopting and approving an Operating and Utility Department Fund Budget for the Town of Chapin, South Carolina, and authorizing appropriations for the fiscal year January 1, 2023 through December 31, 2023, and providing an effective date; and

WHEREAS, the Town Utility Department has approval from South Carolina Department of Health and Environmental Control to convert the existing wastewater lagoon into an equalization basin, which will incur a cost of \$1,841,263.00 including a ten percent contingency to complete and was not previously budgeted for; and

WHEREAS, the Town Utility Department has been granted a reimbursable Rural Infrastructure Authority Grant in the amount of \$500,000.00 to be allocated towards the wastewater lagoon abandonment project; and

WHEREAS, the construction cost for the lagoon abandonment exceeds the cost of the grant awarded by \$1,341,263.00; and

WHEREAS, a future allocation will need to be made for a portion of this project that includes the sludge removal in which the extent has not been determined; and

WHEREAS, a grave public necessity exists and such expenditures to meet unusual and unforeseen conditions, could not, by reasonable diligent thought and attention, have been included in the original budget; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CHAPIN, SOUTH CAROLINA:

SECTION 1

The Town Council hereby adopts and approves an amendment to the Operating and Utility Department Fund Budget for the Town of Chapin, South Carolina for the fiscal year beginning January 1, 2023 through December 31, 2023, by allocating funds in the amount of \$1,341,263.00 from the Enterprise Utility fund balance and \$500,000.00 revenue from the Rural Infrastructure Authority grant totaling \$1,841,263.00 for the wastewater lagoon abandonment project.

SECTION 2

That this ordinance shall become effective on and after its adoption.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Albert R. Koon, Mayor

ATTEST:

Shannon Bowers, Town Clerk

First Reading: June 29, 2023

Second Reading: _____

DRAFT