

**CHAPIN TOWN COUNCIL  
SPECIAL CALLED MEETING  
STRATEGIC PLANNING RETREAT  
HYATT PLACE, COLUMBIA/HARBISON  
IRMO, SOUTH CAROLINA, 29063**

**APRIL 28, 2023  
3:00 P.M.**

**AGENDA**

1. CALL TO ORDER
2. FREEDOM OF INFORMATION ACT COMPLIANCE
3. PROCLAMATIONS
  - a. National Small Business Week
  - b. Professional Municipal Clerks Week
4. ITEMS OF DISCUSSION
  - a. Strategic Planning Session – Holly Hayes, ISI Consulting
5. ADJOURN



## Mayor's Proclamation

**Small Business Week  
April 30, 2023 through May 6, 2023**

- WHEREAS,** For more than 50 years, the U.S. Small Business Administration (SBA) has celebrated National Small Business Week, which recognizes the critical contributions of America's entrepreneurs and small business owners; and
- WHEREAS,** Small businesses are at the heart of every city preserving traditional values while providing new ideas, new jobs, and increased sustainability; and
- WHEREAS,** Small businesses represent a tradition of hard-working, dedicated individuals living the American Dream to provide for their families, create job opportunities for their neighbors and to make invaluable contributions to their community; and
- WHEREAS,** Small businesses are a vibrant and vital segment of our economy and a huge economic force throughout the nation, with more than half of Americans either owning or working for a small business and create about two out of every three new jobs in the U.S. each year.; and
- WHEREAS,** Residents of our community and communities across the nation are being asked to support small businesses and merchants during Small Business Week and throughout the year; and
- WHEREAS,** Town of Chapin recognizes the value of small businesses within our community and their priceless contributions to our town.

**NOW, THEREFORE I,** Albert R. Koon, Mayor of the Town of Chapin, South Carolina, along with my fellow members of Chapin Town Council, do hereby proclaim the week of April 30 – May 6, 2023 as Small Business Week in the Town of Chapin and urge my fellow citizens to recognize and participate in its observance.

Given under my signature and the seal of the  
Town of Chapin, South Carolina, this 28<sup>th</sup> Day of April, 2023

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Mayor Albert R. Koon, Jr.  
Town of Chapin, South Carolina



## Mayor's Proclamation

**54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK  
April 30 - May 6, 2023**

- Whereas,** The Office of the Professional Municipal Clerk, a time honored and vital part of local government that exists throughout the world and is the oldest office among public servants, and
- Whereas,** The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and
- Whereas,** The Professional Municipal Clerk serves as the information center on functions of local government and community.
- Whereas,** Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of the South Carolina Municipal Finance Officers, Clerks, and Treasurer's Association, an affiliate organization of the Municipal Association of South Carolina; and
- Whereas,** the Mayor, Town Council, staff, and citizens of Chapin wish to express their sincere appreciation for the dedicated efforts made by Municipal Clerk Shannon Bowers
- Now, Therefore, I,** Albert R. Koon, Jr., Mayor of the Town of Chapin, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk Shannon Bowers and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Given under my signature and the seal of the  
Town of Chapin, South Carolina, this 28<sup>th</sup> Day of April, 2023

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Mayor Albert R. Koon, Jr.  
Town of Chapin, South Carolina