

## CHAPIN PLANNING COMMISSION MEETING MINUTES

**Tuesday, August 22, 2017  
3:30 P.M.**

**Town Council Chambers  
157 NW Columbia Ave, Chapin**

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**Members Present:** Chairman George Duke, Member Kenneth King, Member Jim Palassis, and Member Kevin Sheppard

**Members Absent:** Member Doug Barnett

**Staff Present:** Zoning Administrator Chris Clauson and Town Clerk Julie Hammond

**Guests:** Joe Dever and Al Koon

**Call to Order:** 3:34 p.m.

**Approval of Minutes:** Planning Commission (PC) Members reviewed the minutes. Member Palassis moved to approve the minutes from the July 25, 2017 meeting as presented. Member Sheppard seconded the motion. All were in favor, motion carried.

### **Reports**

None

### **Old Business**

**Discussion of Brighton Boulevard Boundary Survey:** The Planning Commission reviewed the bulleted items in the July 25, 2017 minutes addressing the incomplete approval process of Brighton Boulevard.

Administrator Clauson reported that a meeting or letter to Lexington County depicting issues needing to be resolved with Brighton Boulevard, that was requested during the July 25, 2017 Planning Commission Meeting, was not necessary due to information brought forward on the matter.

An improperly signed-off boundary survey (early 2014) was presented by Lexington County to the Town of Chapin. Further research indicated that there was no approval by the Planning Commission at that time. In light of these events, legal counsel has been contacted and will advise the Town on the best path forward.

### **New Business**

None

**Adjournment:** Prior to adjourning Chairman Duke gave his resignation stating that he had an opportunity to represent District 6 on the Lexington County Library Board. According to the Lexington County Attorney, current case law prohibits Chairman Duke from serving on both the Chapin Planning Commission and the Lexington County Library Board.

Vice Chairman Sheppard would conduct next month's meeting and an election for the Planning Commission Chairman would be added to the agenda.

Chairman Duke moved to adjourn the Planning Commission Meeting. Member Palassis seconded the motion. All were in favor, motion carried. Meeting adjourned at 3:57 p.m.

PC APPROVED: November 28, 2017