



**CHAPIN TOWN COUNCIL
SPECIAL CALLED MEETING MINUTES**

**Thursday, July 16, 2020
3:00 p.m.**

Town Hall Community Room

Members Present: Mayor David W. Knight, Mayor Pro Tempore Al Koon, Council Member Kay Hollis, Council Member Leland Teal, and Council Member Mike Clonts

Staff Present: Finance Director Laura Culler, Public Affairs Director Nicholle Burroughs, and Town Clerk Shannon Bowers

Staff Absent: Police Chief Seth Zeigler, Zoning Administrator Ian Ashford, Town Engineer Dan Lambert

Call to Order: Mayor Knight called the meeting to order at 3:06 p.m. Mayor Knight then determined there was a quorum. The appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Public Comments Related to Municipal Matters: There were no public comments.

New Business: The first item on the agenda is a Resolution is to extend the emergency ordinance providing for electronic meetings during the COVID-19 State of Emergency. The original ordinance was passed on March 30, 2020 and was extended on May 28, 2020 to expire on July 28, 2020. This resolution will extend the ordinance again, and will expire on August 15, 2020. Mayor Knight noted that this was only a thirty-day extension as a more permanent ordinance is on the agenda for second reading at the August 4, 2020 meeting that would allow for Council to meet using electronic equipment without having to call an emergency meeting to do so. Mayor Pro Tem Koon made a motion to accept the resolution as presented. Member Clonts seconded the motion. There was no further discussion. Motion passed unanimously.

Mayor David Knight: Yes
Mayor Pro Tem Koon: Yes
Member Clonts: Yes

Member Hollis: Yes
Member Teal: Yes

The second item on the agenda is a Proclamation urging citizens to wear face coverings while in public places. Mayor Knight noted there have been several inquiries to him and other council members as well as Town staff as to what the Town is doing to address face masks in public places. Mayor Knight stated that this Proclamation is similar to what other municipalities have done. He noted that several local businesses were already doing this, and hopes this Proclamation will encourage those that are not wearing face masks to do so. Member Clonts offered a motion to support the Mayor and his Proclamation urging citizens to wear face masks in public places. Mayor Pro Tem Koon seconded the motion of support. Motion passed unanimously.

Adjournment: Mayor Pro Tem Koon made a motion to adjourn the meeting. Member Teal seconded the motion. Meeting was adjourned at 3:20 p.m.

COUNCIL APPROVED: August 4, 2020