

**CHAPIN TOWN COUNCIL
PUBLIC HEARING MEETING MINUTES**

**Tuesday, May 16, 2017
5:45 P.M.**

**Town Council Chambers
157 NW Columbia Ave, Chapin**

Members Present: Mayor Skip Wilson, Mayor Pro Tempore Mike Clonts, Member Robbie Frick, Member Kay Hollis, and Member Gregg White

Members Absent: None

Staff Present: Communications Director Karen Owens, Zoning Administrator Chris Clauson, Finance Director Laura Culler, Utilities Director Andy Metts, Sanitary Engineer Dan Lambert, Police Chief Seth Zeigler, and Clerk Julie Hammond

Guests: Liesha Huffstetler

Call to Order: Mayor Wilson called the meeting to order at 5:45 p.m. The Mayor determined there was a quorum and acknowledged that the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Presentation – Update to Article 3 of the Zoning Ordinance: Administrator Clauson presented updates to Article 3, Sections 300 & 301, of the Zoning Ordinance “Exhibit A,” creating the new Single Family Residential (RS-3) Zoning District; updates to Article 5 of the Zoning District had already been approved. Creation of the RS-3 District brings the Revelstone neighborhood into compliance and enables homeowners to record final plats.

Mayor Wilson opened public comment. There was no public comment. The Mayor then opened comments from Council. There was no Council comment.

Presentation – Adopt RS-3 Zoning District for the Entire Revelstone Neighborhood: Administrator Clauson presented the adoption of the RS-3 Zoning District for the entire Revelstone neighborhood “Exhibit B.”

Mayor Wilson opened public comment. There was no public comment. The Mayor then opened comments from Council. There was no Council comment.

Presentation – Authorize Mayor to Enter into an Agreement for the Lease of Building and Grounds at 401 Lexington Ave: An Ordinance to authorize the Mayor to enter into a Lease Agreement “Exhibit C” with a qualified renter for the building and grounds located at 401 Lexington Ave pursuant to the terms and conditions set forth within the lease document.

Mayor Wilson opened public comment.

Leisha Huffstetler had a technical question regarding authorization of the Mayor (consisting of one person) entering into the lease agreement instead of the Town (consisting of five Council people) entering into the lease agreement at 401 Lexington Ave.

Mayor Pro Tem Clonts indicated that a contract had been worked out, that Council reviewed and agreed upon, allowing the Mayor to sign the agreement to lease the property to an individual tenant, so the Town is actually entering into the lease agreement.

Mayor Pro Tem Clonts moved to adjourn the public hearing. Member Hollis seconded the motion. The meeting was adjourned at 5:48 p.m.

COUNCIL APPROVED: June 20, 2017