



**CHAPIN TOWN COUNCIL  
SPECIAL CALLED MEETING**

**Tuesday, April 17, 2018  
3:00 p.m.**

**Town Hall - Community Room  
157 NW Columbia Ave, Chapin**

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**Members Present:** Mayor David W. Knight, Mayor Pro Tempore Mike Clonts, Member Preston Baines, Member Kay Hollis, and Member Al Koon

**Members Absent:** None

**Staff Present:** Finance Director Laura Culler, Utilities Director Andy Metts, Sanitary Sewer Engineer Dan Lambert, Police Chief Seth Zeigler, and Town Clerk Julie Hammond

**Guests:** Lisa Lee Smith, Town Attorney

**Call to Order:** Mayor Knight called the meeting to order at 3:05 p.m., determined there was a quorum, and acknowledged the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

**Executive Session:** Mayor Pro Tem Clonts moved to enter into Executive Session to discuss the status of the Fairhaven Subdivision Lawsuit and an ordinance setting compensation of Mayor & Town Council under Section 30-4-70 (a) (2) of South Carolina. Council Member Baines seconded the motion. The motion to enter into Executive Session was approved by unanimous vote:

|                        |     |                        |     |
|------------------------|-----|------------------------|-----|
| Mayor Knight:          | Yes | Mayor Pro Tem Clonts:  | Yes |
| Council Member Baines: | Yes | Council Member Hollis: | Yes |
| Council Member Koon:   | Yes |                        |     |

Executive Session was entered into at 3:06 p.m. Council re-entered the Special Called Town Council Meeting at 3:45 p.m.

**Items of Discussion**

**Screaming Eagles Special Needs Athletes Presentation Discussion:** Council Member Baines proposed a presentation by Patrick and Jenny Bowers for the Screaming Eagles Special Needs Athletes at the May 1, 2018 Town Council Meeting. They would like to address Town Council regarding their overall plan for their program and more specifically the old Chapin property that is owned by the school district.

**Utility Department Annual DHEC Award for Excellence Recognition:** Council Member Koon proposed public recognition of the Utilities Department for the Annual Department of Health & Environmental Control (DHEC) Award for Excellence that they have received three years in a row. He would coordinate with Town Staff.

**Director of Communications, Event Planning, and Economic Development Job Description:** Council Member Koon and Council Member Baines provided a job description for a Director of Public Affairs. The Director position was retitled because the focus of the position was geared more towards communications and event planning than economic development. An ordinance establishing the department and position would be on the May 1, 2018 Town Council Agenda.

**May 1, 2018 Town Council Agenda Items Discussion:** Additional items to be placed on the May 1, 2018 Town Council Agenda included:

1. Chapter 2 Article 1 Compensation of Town Council  
(Postponed on its 1<sup>st</sup> Reading in April)
2. Engineer Contract for Utility Relocation on the S-48 Road Widening Project
3. Construction Contact for Utility Relocation on the Murray Lindler Rd Round-a-Bout

**Adjournment:** Mayor Pro Tem Clonts moved to adjourn the Special Called Town Council Meeting. Council Member Baines seconded the motion. The meeting was adjourned at 4:05 p.m.

COUNCIL APPROVED: May 1, 2018