

**CHAPIN TOWN COUNCIL
PUBLIC HEARING & REGULAR MEETING MINUTES**

**Tuesday, February 2, 2021
3:00 p.m.**

Electronic Meeting

Members Present: Mayor David W. Knight, Mayor Pro Tempore Al Koon, Council Member Leland Teal, and Council Member Mike Clonts

Members Absent: Council Member Kay Hollis

Staff Present: Finance Director Laura Culler, Utilities Director Andy Metts, Zoning Administrator Ian Ashford, Public Affairs Director Nicholle Burroughs, and Town Clerk Shannon Bowers

Staff Absent: Police Chief Seth Zeigler

Guests:

Call to Order: Mayor Knight called the meeting to order at 3:00 p.m. Town Clerk Bowers then called a roll to determine attendance. Mayor Knight then determined there was a quorum and acknowledged the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Review and Acceptance of Minutes

Council reviewed the January 12, 2021 Re-scheduled Meeting Minutes. Mayor Pro Tem Koon moved to accept the minutes as presented. Member Clonts seconded the motion. There was no further discussion on the minutes. All in favor, motion carried.

Mayor Pro Tem Koon:	Yes	Member Teal :	Yes
Member Clonts:	Yes	Mayor Knight:	Yes

Public Comments Related to Municipal Matters

There were no public comments.

Reports

The staff prepared their monthly reports in writing. It was noted that they were a part of the agenda packets for Council to review. Reports can be requested from the Municipal Clerk for review.

Old Business

There was no old business to discuss.

New Business

Resolution - Committing the Town of Chapin to providing a local match for a rural infrastructure authority grant: Director Metts explained plans to convert the old waste water treatment lagoon into a surge control basin. This is a part of the new waste water treatment plant construction. The grant provided by the Rural Infrastructure Authority will be based on bids received for this closeout, with a maximum of \$500,000 awarded. It requires a local match of at least 25%, which is \$125,000.

Member Clonts made the motion to allow the utility department to pursue Rural Infrastructure Authority grant funding for the closeout of the lagoon at the waste water treatment plant. Mayor Pro Tem Koon seconded the motion. No further discussion. All in favor, motion carried.

Mayor Knight: Yes

Member Clonts: Yes

Mayor Pro Tem Koon: Yes

Member Teal: Yes

Ordinance – Recommendation from Planning Commission to approve Overlay Map Amendment

Mayor Knight made the motion to postpone the discussion about the Overlay Map until a work session could be held for Council to discuss the Overlay Districts in more detail. Member Clonts seconded the motion. No further discussion was had. All in favor, motion carried.

Mayor Knight: Yes

Member Clonts: Yes

Mayor Pro Tem Koon: Yes

Member Teal: Yes

Mayor Knight stated a Council work session will be scheduled for February 16, 2021 at 3:00 p.m. Due to scheduling conflicts, the work session was moved to February 18, 2021 at 3:00 p.m.

Adjournment: Member Teal made a motion to adjourn the meeting. Member Clonts seconded the motion. Meeting was adjourned at 3:15 p.m.

COUNCIL APPROVED: March 2, 2021