



CHAPIN TOWN COUNCIL PUBLIC HEARING MEETING MINUTES

**Tuesday, January 17, 2017
5:45 P.M.**

**Town Council Chambers
157 NW Columbia Ave, Chapin**

Members Present: Mayor Skip Wilson, Mayor Pro Tempore Mike Clonts, Member Robbie Frick, Member Kay Hollis, and Member Gregg White

Members Absent: None

Staff Present: Zoning Administrator Chris Clauson, Finance Director Laura Culler, Utilities Director Andy Metts, Sanitary Engineer Dan Lambert, Police Chief Seth Zeigler, and Clerk Julie Hammond

Guests: None

Call to Order: Mayor Wilson called the meeting to order at 5:47 p.m. The Mayor determined there was a quorum and acknowledged that the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Presentation on the Stormwater Management Ordinance: Administrator Clauson presented the Stormwater Management Ordinance “Exhibit A” to adopt by reference the Stormwater Management Ordinance of Lexington County #16-04, which authorizes the County of Lexington, in conjunction with the Town of Chapin, to enforce the Lexington County Stormwater Management Ordinance #16-04 and the Lexington County Land Development Manual within the corporate limits of the Town of Chapin.

Mayor Wilson thanked Administrator Clauson for his presentation and opened public comment. There was no public comment. He then opened comments from Council. There was no Council comment.

Presentation on the Business License Ordinance: Director Culler presented the Business License Ordinance “Exhibit B” to amend the business license provision to further clarify construction project closeout procedures. The additional language to clarify closeout procedures included a final project cost (including a payout to each subcontractor) prior to issuance of a Certificate of Occupancy.

Mayor Wilson thanked Director Culler for her presentation and opened public comment. There was no public comment. He then opened comments from Council. There was no Council comment.

Presentation on the Mobile Vendor Ordinance: Administrator Clauson presented the Mobile Vendor Ordinance “Exhibit C” to amend Sections 607 and 608 of the Zoning Ordinance to regulate mobile food and mobile retail vendor operations within Town limits. The ordinance was proposed because there had been inquiries for food truck operations and the Town didn’t have a way to address it other than a special events permit.

Mayor Wilson thanked Administrator Clauson for his presentation and opened public comment. There was no public comment. He then opened comments from Council.

Mayor Pro Tem Clonts inquired as to the number of food vendor applications; one in the summer of 2015 and one in September of 2016. He then asked why retail vendor operations were included; an example included a temporary firework's stand.

Presentation on the Unified Development Fee Ordinance: Administrator Clauson presented the Unified Development Fee Ordinance "Exhibit D" to amend the Unified Development Fee Schedule to include demolition permits and mobile vendor permits. This was in direct relation to the Mobile Vendor Ordinance.

Mayor Wilson thanked Administrator Clauson for his presentation and opened public comment. There was no public comment. He then opened comments from Council. There was no Council comment.

Council Member White moved to adjourn the public hearing. Council Member Hollis seconded the motion. The meeting was adjourned at 5:52 p.m.

COUNCIL APPROVED: February 21, 2017