

CHAPIN TOWN COUNCIL
PUBLIC HEARING & REGULAR MEETING
September 7, 2021
7:00 P.M.

AGENDA

1. CALL TO ORDER AND DETERMINE QUORUM
2. STATEMENT OF FREEDOM OF INFORMATION ACT COMPLIANCE
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. PUBLIC HEARING
 - a. Presentation: Propose to adopt amendments to the FY 2021 Budget for Town Hall Administrative Offices Renovation Project
 - i. Public Comments
 - ii. Comments by Town Council
5. MOVE TO REGULAR MEETING
6. EXECUTIVE SESSION
 - a. Waste Water Treatment Plant – Receipt of legal advice relating to a pending claim pursuant to SC Code Section 30-40-70 (a)(2)
Note: Upon returning to open session, Council may take action on matters discussed in executive session.
7. REVIEW AND ACCEPTANCE OF MINUTES
 - a. August 3, 2021 Regular Meeting Minutes
 - b. August 12, 2021 Special Called Meeting Minutes
8. PUBLIC COMMENTS RELATED TO MUNICIPAL MATTERS
9. REPORTS
 - a. Communications & Economic Development Report
 - b. Financial Report
 - c. Police Report
 - d. Utility Report
10. OLD BUSINESS
 - a. Ordinance – 2021 Budget Amendment: Town Hall Administrative Offices Renovation Project – 2nd reading
11. NEW BUSINESS
 - a. Ordinance – Amending Chapter 3: Animals, Articles 1 and 2 of the Chapin Town Code through adoption by reference of amendments to Lexington County Animal Control Ordinance #20-29 – 1st reading
 - b. Resolution – Designating an authorized representative and contact person for purposes of the American Rescue Plan Act of 2021
 - c. Ordinance – Repealing and Replacing the Town of Chapin Business License Ordinance – 1st reading

12. ADJOURN

PLEASE NOTE: COVID-19 protocols will be in place. Social distancing will be observed and those in attendance of the meeting are encouraged to wear a face mask/covering.

CHAPIN TOWN COUNCIL MEETING **PUBLIC COMMENT POLICY**

PROCEDURE:

Persons wishing to make public comments concerning any municipal matter, with the exception of personnel and contractual matters, shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Chapin Resident, Chapin Water/Sewer Customer, or Reside in the Chapin Water/Sewer District.

Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter brought up during any Public Comments on the agenda. Topics requiring further investigation may be referred to Town Staff and may be scheduled for a future agenda.

DEFINITIONS:

Chapin Resident: Reside in Town limits.

Chapin Water/Sewer Customer: Customer of the designated Chapin Water/Sewer District - Including an owner or operator of a local business.

Reside in Chapin Water/Sewer District: Reside in the designated Chapin Water/Sewer District – Area of Lexington County north of Lake Murray.

APPEARANCE OF CITIZENS

Town Code 2.212 – Any citizen of the Town shall be entitled to be placed on the agenda of any regular meeting to discuss any municipal matter, with the exception of personnel and contractual matters. Persons desiring to be placed on the agenda shall notify the Municipal Clerk not less than a week prior to the meeting. The request shall be in writing stating the reason therefor.