

**CHAPIN TOWN COUNCIL
EMERGENCY MEETING
ELECTRONIC MEETING***

**May 28, 2020
3:00 P.M.**

AGENDA

1. CALL TO ORDER AND DETERMINE QUORUM
2. STATEMENT OF FREEDOM OF INFORMATION ACT COMPLIANCE
3. PUBLIC COMMENTS RELATED TO MUNICIPAL MATTERS
4. NEW BUSINESS
 - a. Resolution: Extending the emergency ordinance providing for electronic meetings during the COVID-19 state of emergency
 - b. Resolution: Extending the emergency ordinance providing for the temporary suspension of the assessment of penalties for late tax payments as they relate to business license renewals
5. ADJOURN

*** Procedures for Electronic Meetings (See Chapin Town Ordinance No.: 005-03-2020)**

In an abundance of caution related to the COVID-19 State of Emergency, this meeting is being conducted via GoToMeeting video conference call. Those wishing to listen or participate may call in using the information below.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/TownofChapin/may-28-2020>

You can also dial in using your phone.

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 822-533-245

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<https://global.gotomeeting.com/install/822533245>

Direct questions about the call-in procedure to Town Hall at (803) 345-2444
Meeting Moderator: Shannon Bowers, Town Clerk (shannon@chapinnc.com)

**** Procedures for Public Comments during Electronic Meetings:**

Written public comments or written requests to the moderator to make a public comment during the public comment section of the Agenda, must be received by the moderator no later than 2:45 PM on May 28, 2020, and must also comply with the Public Comment Policy attached to this Agenda.

Any person needing special accommodations to participate in the above noticed meeting should contact Town Hall the day before the meeting at 803-345-2444.

CHAPIN TOWN COUNCIL MEETING

PUBLIC COMMENT POLICY

PROCEDURE:

Persons wishing to make a public comment concerning any municipal matter, with the exception of personnel and contractual matters, shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Chapin Resident, Chapin Water/Sewer Customer, or Reside in the Chapin Water/Sewer District.

Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation may be referred to Town Staff and may be scheduled for a future agenda.

DEFINITIONS:

Chapin Resident: Reside in Town limits.

Chapin Water/Sewer Customer: Customer of the designated Chapin Water/Sewer District - Including an owner or operator of a local business.

Reside in Chapin Water/Sewer District: Reside in the designated Chapin Water/Sewer District – Area of Lexington County north of Lake Murray.

APPEARANCE OF CITIZENS

Town Code 2.212 – Any citizen of the Town shall be entitled to be placed on the agenda of any regular meeting to discuss any municipal matter, with the exception of personnel and contractual matters. Persons desiring to be placed on the agenda shall notify the Municipal Clerk not less than a week prior to the meeting. The request shall be in writing stating the reason therefor.

Any person needing special accommodations to participate in the above noticed meeting should contact Town Hall the day before the meeting at 803-345-2444.