

**CHAPIN PLANNING COMMISSION  
REGULAR MEETING  
Electronic Meeting**

**January 26, 2020  
4:00 P.M.**

**AGENDA**

1. CALL TO ORDER AND DETERMINE QUORUM
2. STATEMENT OF FREEDOM OF INFORMATION ACT COMPLIANCE
3. APPROVAL OF MINUTES
  - a. December 15, 2020 Meeting Minutes
4. PUBLIC COMMENTS RELATED TO AGENDA ITEMS
5. OLD BUSINESS
  - a. Amenities Discussion
6. NEW BUSINESS
  - a. Overlay District Map Discussion
  - b. Election of Chairman and Vice Chairman of the Planning Commission
  - c. Term date expirations discussion
7. OPEN TIME FOR PLANNING COMMISSION AND STAFF
8. ADJOURN

**\* Procedures for Electronic Meetings (See Chapin Town Ordinance No.: 009-08-2020)**

In an abundance of caution related to the COVID-19 State of Emergency, this meeting is being conducted via GoToMeeting video conference call. Those wishing to listen or participate may call in using the information below.

Please join my meeting from your computer, tablet or smartphone.  
<https://www.gotomeet.me/TownofChapin/january-planning-commission-meeting>

You can also dial in using your phone.  
United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 158-466-413

Direct questions about the call-in procedure to Town Hall at (803) 345-2444  
Meeting Moderator: Shannon Bowers, Town Clerk ([shannon@chapinsc.com](mailto:shannon@chapinsc.com))

**\*\* Procedures for Public Comments during Electronic Meetings:**

Written public comments or written requests to the moderator to make a public comment during the public comment section of the Agenda, must be received by the moderator no later than 3:45 PM on JANUARY 26, 2021, and must also comply with the Public Comment Policy attached to this Agenda.

# **CHAPIN TOWN COUNCIL MEETING**

## **PUBLIC COMMENT POLICY**

### **PROCEDURE:**

Persons wishing to make public comments concerning any municipal matter, with the exception of personnel and contractual matters, shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Chapin Resident, Chapin Water/Sewer Customer, or Reside in the Chapin Water/Sewer District.

Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter brought up during any Public Comments on the agenda. Topics requiring further investigation may be referred to Town Staff and may be scheduled for a future agenda.

### **DEFINITIONS:**

**Chapin Resident:** Reside in Town limits.

**Chapin Water/Sewer Customer:** Customer of the designated Chapin Water/Sewer District - Including an owner or operator of a local business.

**Reside in Chapin Water/Sewer District:** Reside in the designated Chapin Water/Sewer District – Area of Lexington County north of Lake Murray.

### **APPEARANCE OF CITIZENS**

Town Code 2.212 – Any citizen of the Town shall be entitled to be placed on the agenda of any regular meeting to discuss any municipal matter, with the exception of personnel and contractual matters. Persons desiring to be placed on the agenda shall notify the Municipal Clerk not less than a week prior to the meeting. The request shall be in writing stating the reason therefor.